

**Yarbrough Public School**

**Safe Return  
&  
Continuity of Service Plan**

**2021-2022**





Yarbrough Public School believes that the safety of our students, staff, and families is of utmost concern during these unprecedented times. After successfully returning to traditional, in-person learning for the 20-21 school year, Yarbrough Public School will remain open for traditional, in-person learning for the 21-22 school year and will make every effort to continue in that fashion for the entirety of the school year. We have worked very hard to prepare and plan for any situation that may arise due to the COVID-19 pandemic in order to keep our students in school and learning.

Included in this plan are learning options for families to consider, the measures that will be taken to support students, staff, and families emotionally, mentally, and/or physically, and the mitigation efforts based on the current health climate to safeguard the health and well-being of our students and staff. As the health climate changes, so may components of our plan.

As we look forward to the 2021-2022 school year, Yarbrough Public School will continue serving students in-person with traditional learning and will follow the board approved calendar found at the back of this document. Our staff remains focused on providing a quality education that challenges all students in a safe and enriching learning environment. We know the best way to do this is with face-to-face services to the extent safely possible.

The district will utilize CDC guidelines and continued collaboration with local health professionals, community stakeholders, school stakeholders, and the Oklahoma State Department of Education to guide our decision making. Our “Safe Return and Continuity of Service Plan” will be updated every six months through September of 2023.

Jim Wiggin  
Superintendent, Yarbrough Public School

## **HOW CAN I HELP THE SCHOOL AS A PARENT/GUARDIAN?**

- Utilize the home health self-screening checklist daily and keep sick children at home (page 8).
- Reinforce at home standard health safety measures such as covering coughs and sneezes.
- Openly communicate concerns directly with your child’s teacher or school.
- Feel free to reach out to school administration with questions, concerns, and/or recommendations.



# **Safe Return & Continuity of Service Plan 2021-2022**

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# Learning Options

## **TRADITIONAL IN-PERSON LEARNING - Option 1**

Learning Management System: Google Classroom & WenGage Gradebook

**All students are automatically enrolled in Option 1.**

- Remain a Yarbrough Public School student.
- In-person learning, conversations, and engagement.
- Social interaction with peers and staff.
- Immediate access to school library and materials.
- Learning Management Systems connect teachers, students, and parents for seamless learning transitions, even during short-term routing absences.
- 24/7 online access to submitted and/or graded assignments.
- Technology devices and internet access provided at school as needed.
- Participate in school-sponsored activities and fine arts programs as eligibility allows.

## **REMOTE DISTANCE LEARNING - Option 2**

Learning Management System: Google Classroom and WenGage Gradebook

**Students are enrolled in Option 2 for intermittent health concerns lasting more than 3 days, for example, if in isolation or quarantine due to COVID-19.**

- Remain a Yarbrough Public School student.
- The same learning management systems are used for “Remote Distance Learning” and “Traditional In-Person Learning” for easy transitions.
- Learning Management Systems connect teachers, students, and parents for seamless learning transitions, even during short-term routing absences.
- 24/7 online access to submitted and/or graded assignments.
- Technology devices provided as needed. Hot spots may be provided as needed for internet access. Certain conditions must be met.
- Participation in school-sponsored athletics and fine arts programs will resume when the student returns to Option 1.



## **School Day Operations for Elementary & Secondary**

Yarbrough Public School will monitor the occurrences of COVID-19 weekly and will use CDC and local health department guidelines to safeguard the students and staff as appropriate for the health conditions.

### **HOME HEALTH SELF-SCREENINGS**

It is important that all families and staff partner with us in monitoring health. We ask that families and staff utilize the self-screening checklist included in this plan prior to coming to Yarbrough Public School facilities and events. No student or staff with a fever of 100.4 degrees or higher may enter any Yarbrough Public School facility. No fever reducing medication may be taken to reduce fever.

### **TEMPERATURE DEVELOPS WHILE AT SCHOOL**

If a student or staff member exhibits a fever of 100.4 degrees or higher while at school, they must immediately be picked up from school or leave (if they are a driver). They cannot return to school until they are fever free for 24 hours without fever reducing medication.

### **ATTENDANCE**

For the health and safety of all students, remote learning should be utilized on days when students have a fever or other symptoms of illness. Students who have a health reason that is verified by a parent/guardian or medical professional will receive an excused absence. When students are in remote or virtual learning, they are expected to actively participate in course work daily.

### **TRANSPORTATION**

Yarbrough Public School transports students who live a distance from the school to and from school daily. Due to the large number of students that rely on transportation provided by the district, social distancing will be challenging and may not be possible at all times. When social distancing is not possible, masks may be required for students while riding the bus. Transportation vehicles will be frequently cleaned and disinfected. When possible, windows will be down for air circulation, as recommended by the CDC and the Oklahoma State Department of Education. Parents need to take these factors into consideration when deciding if school transportation is the best option for their child.

### **RESTROOMS**

Student and staff restrooms will be frequently cleaned and disinfected.



# School Day Operations for Elementary & Secondary

## **CLASSROOMS**

Classroom desks and common seating areas (including tables) will be arranged to maximize space between students and classroom. Classroom surfaces will be frequently cleaned and disinfected. Teachers and paraprofessionals will frequently sanitize high traffic areas such as door handles, counters, small group tables, classroom items, etc.

## **ACADEMIC PROGRESS**

Yarborough Public School will continue to monitor various student academic data to include academic standards that may have been missed due to COVID-19 school closures. The district will be establishing extended school day activities and summer learning opportunities for students as we move forward.

## **WATER FOUNTAINS & WATER BOTTLES**

Students are encouraged to bring their own water bottles every day and they will have access to refill stations. The use of standard water fountains that individuals directly drink from will be discouraged to help prevent the spread of germs.

## **BREAKFAST AND LUNCH**

Meals will be distributed in the best way possible to encourage hygiene and a healthy eating environment. Please note, parents/visitors may not be allowed to eat meals with students in the school facilities if community spread of COVID-19 is prolific. If mask mandates are in place, Child nutrition staff will wear masks or face coverings during food preparation and distribution. The cafeteria will meet health department standards for cleanliness and sanitation as required by law. If we have to transition to distance learning for longer than 3 days, “grab and go” meals will be available.

## **CLEANING & DISINFECTING**

Yarborough Public School has cleaning protocols in place for building custodians that includes increased sanitation of high-contact surfaces throughout the school day. Hand sanitizer is available in every classroom and is easily accessible throughout the day. Aerosol disinfecting agents will be used only at night and only when proper time lapse can occur for dissipation of product so that students will not be in direct contact with the cleaning agent.

## **LEARNING MANAGEMENT SYSTEMS**

Google Classroom and WenGage Gradebook are the Learning Management Systems that Yarborough Public School students and teachers will use for all instruction. WenGage has a parent portal that provides access to student grades, tardies, and attendance. We encourage parents and guardians to become familiar with these products.



# School Day Operations for Elementary & Secondary

## **COMMUNICATION**

Yarbrough Public School uses Textcaster, the school website at [www.yarbrough.k12.ok.us](http://www.yarbrough.k12.ok.us), and social media for announcements concerning school events. Daily phone calls/text messages are also made to check and confirm student absences.

## **VISITORS, VOLUNTEERS, & SUBSTITUTE TEACHERS**

All visitors, volunteers, and substitute teachers are asked to use the health self-screening checklist before entering the facilities. A temperature check may be required before admittance. Visitation may be restricted if community spread of COVID-19 is prolific. During these times, visitors will only be allowed for essential purposes.

## **HALLWAYS & PASSING TIMES**

Students will adhere to procedures and follow traffic patterns established to encourage social distancing in the hallways and passing times to minimize direct contact and possible exposure.

## **DEVICES - CHROMEBOOKS**

As a 1 to 1 school district, all students will be checked out a Chromebook at the beginning of the school year.

## **SPECIAL EDUCATION**

If school is moved to remote distance learning due to COVID or other illnesses, students with disabilities will be offered the option to learn in person in classrooms that have been deep cleaned and sanitized. Adaptive technology for students with disabilities to use when they are required to engage in remote distance learning due to quarantine or inclement weather will be available. The IEP team can assist families with decisions for a learning plan and platform that best meets the needs of the student.

## **ATHLETICS & ACTIVITIES**

The administration will continue to work closely with the Oklahoma Secondary School Activities Association (OSSAA) to implement health and safety protocols for all practices, sanctioned events, and activities.

**Please, check the Centers for Disease Control and Prevention (CDC) website often for the latest information and guidance: [www.cdc.gov/](http://www.cdc.gov/)**



## **KEY PREVENTION & MITIGATION STRATEGIES**

### **MASKS**

Yarbrough Public Schools will continue coordinating with local and state health officials concerning community spread and infection rates and masks will not be a schoolwide requirement while incidents of COVID-19 remain low. When masks are in use, they are to be properly fitted covering the mouth and nose. Students and staff will not be prohibited from wearing masks as a personal or family choice. Yarbrough Public School will communicate changes in this policy if the health climate demands them.

### **MODIFICATION OF FACILITIES**

Facilities are marked to show the recommended 3-6 feet of distance in seating and standing areas wherever possible throughout Yarbrough School District. Building doors will remain locked with access being granted only at the main front doors.

### **HAND WASHING & RESPIRATORY ETIQUETTE**

Students are trained and reminded in classrooms about the healthy benefits of proper and frequent handwashing as well as the respiratory etiquette of covering the mouth during coughs and sneezes. Signage is posted throughout the district with these reminders as well. Hand sanitizer is available in the cafeteria, all classrooms, offices, gyms, and anywhere students or patrons may pass.

### **CLEANING AND MAINTAINING FACILITIES**

Yarbrough Public School uses industrial misting and fogging equipment to sanitize classrooms, buses, and cafeteria eating areas. A non-toxic anolyte disinfectant solution is utilized in the misting and fogging equipment. Teachers and paraprofessionals will continue to clean, disinfect, and sanitize classrooms throughout the day.

### **DIAGNOSTIC AND SCREENING TESTING**

Yarbrough Public School remains in close collaboration with the Texas County Health Department who offers COVID support to our employees and students for screening and for vaccinations.

### **VACCINATION EFFORTS**

Texas County Health Department reserved 2 days for area school staff to receive vaccinations in March and April of 2021, where several employees were vaccinated. In addition, vaccinations have become available at local pharmacies. In May, vaccines were made available to children ages 12-15. Yarbrough Public School has an on-going collaboration with the Texas County Health Department for COVID support and will assist staff and/or students in acquiring the vaccine. Release time will be made available for vaccination appointments.



## **KEY PREVENTION & MITIGATION STRATEGIES**

### **COORDINATION WITH STATE AND LOCAL HEALTH OFFICIALS**

Yarbrough Public School has worked and will continue to work in collaboration with the State, County, and Local Health Officials to develop contact tracing protocols, implement COVID prevention protocols, and coordinate vaccination schedules.

### **MEDICAL HEALTH PROFESSIONALS**

Yarbrough Public School utilizes the Texas County Health Department as well as the Morton County Health Department for medical health resources. In addition, Yarbrough Public School has partnered with the TriState Health System in a USDA Rural Development grant that, if funded, will provide Yarbrough School District with a telemedicine console in an effort to help equalize and expedite access to quality healthcare.

### **MENTAL HEALTH PROFESSIONALS**

It is important to remember that COVID-19 has affected and will continue to impact all students, staff, and families emotionally, mentally and/or physically. The social, emotional, and mental wellness of our students and staff are essential to a successful learning environment. Yarbrough Public School provides limited in-house counseling services and also works with Panhandle Services for Children to provide professional mental health services.

### **CONTACT TRACING, ISOLATION, & QUARANTINE**

The administration has attended zoom trainings with the Oklahoma State Health Department to be informed on the status of infections, testing, vaccines, and CDC guidance for prevention habits, isolation, and quarantine in order to keep our students and staff as safe as possible and to maintain in-person learning for Yarbrough students.

## **Self-Screening Checklist**

- |   |        |
|---|--------|
| 1. Do you have a fever of 100.4 degrees or higher?                    | Yes/No |
| 2. Do you currently have any flu like symptoms?                       | Yes/No |
| 3. Do you currently have a cough or experiencing shortness of breath? | Yes/No |
| 4. Have you had a sudden loss of taste or smell?                      | Yes/No |

**If you demonstrate any of the symptoms listed above, please report your absence to school staff. Contact the Texas County Health Department or your family physician for diagnostic screening.**



## **ACADEMIC EXPECTATIONS DURING REMOTE DISTANCE LEARNING**

If your child should be isolated, quarantined, or require remote distance learning, please have your child continue their education and academic progress via Google Classroom, Google Meets, and Study Island, and stay in regular contact with their classroom teachers.

It is important that students login and complete their distance learning work during the actual school day. It is vital for students to maintain a work schedule that approximates their typical school schedule.

- Students will be expected to actively participate on Google Classroom, Google Meets, and/or Study Island daily.
- To establish their attendance, students will either:
  - Join Google Meets held by their teacher at the time their class is meeting; or
  - Contact their teacher to affirm that they are actively engaged in learning activities; or
  - The student may be counted “present” when the teacher determines they can provide evidence of student/teacher/course interaction that demonstrates student progress toward learning objectives and demonstrates regular student engagement.
  - Students who do not meet one of the criteria above will be considered absent. Students absent from any class more than ten days may receive a NC (no credit) for the course.
- Most interaction with teachers should occur during the school day via email or during the Google Meet. Teachers may not be available to answer questions until their planning times or after school.
- Student work will be due on the date specified by the teacher. Students in distance learning due to quarantine will not be given extra time to complete assignments unless illness prevents online participation. Teachers will still follow provisions in the IEP for students in special education.
- Extenuating circumstances (student illness, technological issues, etc.) will be considered. Students should inform teachers about special circumstances, and teachers should communicate issues to the principal to manage.
- Academic progress for distance learning students will be monitored closely each week. The virtual instructor will work with students to try to move the student forward. If progress remains an issue the next week, a meeting with parents will be scheduled to determine the best course of action; however, the school can require the student to return to traditional learning if satisfactory progress is not made.



## **Communication of COVID-19**

- In an effort to be as transparent as possible, Yarbrough Public School will track weekly numbers as required and communicate the information through the WenGage parent portal.
- If there is a confirmed case of COVID-19 with a classmate or staff member within a classroom, parents will be notified of the possible exposure.
- If there is a confirmed case of COVID-19 with a teammate or staff member within an extracurricular activity, parents will be notified of the possible exposure.
- If there is confirmed close-contact with a symptomatic person, affected students and staff will be notified.
- If a student or staff member tests positive for COVID-19, they cannot return to Yarbrough Public School facilities until they are symptom free and have completed the isolation requirements. During recovery, students will transition to Remote Distance Learning (Option 2) and their teachers will work with him/her to complete missing assignments.
- If a family member tests positive for COVID-19, please contact the school to alert of your health situation. Due to various close contact scenarios, the school will discuss further guidance and Yarbrough Public School requirements for quarantine.
- Please contact the school to alert us of any absences or health situations.

**Yarbrough School - (580) 545-3327 or (886) 821-4264**

**NOTE: We will update our plan and procedures as recommendations and guidance from the CDC, the Texas County Health Department, and local/state officials continue to evolve.**



## Consultation Schedule for Plan Updates

This plan will be updated every 6 months through September of 2023. Consultation meetings will be held in the school library, and the public is invited to attend. Scheduled Meeting dates will be:

June 21, 2021  
November 29, 2021  
June 20, 2022  
November 28, 2022  
June 19, 2023

The updated plan will be posted on Yarbrough School's website at [www.yarbrough.k12.ok.us](http://www.yarbrough.k12.ok.us) & on the school's Facebook page at [www.facebook.com/yarbroughlobos](https://www.facebook.com/yarbroughlobos)

### **SYMPTOMS OF CORONAVIRUS**

People with COVID-19 can have mild symptoms or severe illness. Symptoms may appear 2-14 days after exposure to the virus.

**A FEVER DOES NOT HAVE TO BE PRESENT TO HAVE COVID-19.**

Symptoms are:

- Cough
- Shortness of breath or difficulty breathing
- Headache
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea
- Muscle or body aches
- Fatigue
- Fever or chills
- Sore throat
- Congestion or runny nose

Meeting Tomorrow's Challenges With Quality  
Panhandle Education In Every Classroom



## **How Can Parents Support the School?**

- Take your child's temperature daily in times of outbreak or suspected illness prior to them leaving the house.
- Keep children at home if they exhibit any symptoms of COVID-19. Inform the school of positive tests for COVID-19
- Keep students isolated or quarantined as instructed by the Oklahoma Department of Health.
- Work with the school on visitor protocols and the check-in/check-out process as needed.
- Assist with COVID-19 contact tracing through the State Department of Health.
- Encourage children not to eat or drink after others.
- Encourage proper handwashing.
- Students should plan to bring their own water bottle. Water fountains will be available for bottle refills.
- If masks should become necessary, work with the school to encourage proper mask wearing.
- Work with the school on updating routines and procedures as needed.
- Please openly communicate any concerns directly with your child's teacher or our Dean of Students.

August 2021						
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22	23	24	25	26	27	28
29	30	31				



**Yarbrough Public School**



**Superintendent**  
**Mr. Jim Wiggin**  
 580-545-3329 Ext. 118  
 jwiggin@yarbrough.k12.ok.us

**2021-2022**

**Dean of Students**  
**Mrs. Derenda Aranda**  
 580-545-3328 Ext. 117  
 daranda@yarbrough.k12.ok.us

**District Secretary**  
**Mrs. Kista Gutierrez**  
 580-545-3327 Ext. 116  
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**School Secretary**  
**Mrs. Jean Ann Wiggin**  
 580-545-3327 Ext. 114  
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September 2021						
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	31					

November 2021						
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December 2021						
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January 2022						
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February 2022						
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March 2022						
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April 2022						
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May 2022						
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22	23	24	25	26	27	28
29	30	31				

August 9 – 11: Teacher Training (No School)  
 August 12: First Day of School  
 September 6: Labor Day (No School)  
 October 8: End of 1<sup>st</sup> 9wks (41 Days Taught – 41 Total)  
 October 11 & 12: Parent/Teacher Conf. (4:00pm – 7:00pm)  
 October 13 – 15: Fall Break (No School)  
 November 22 – 26: Thanksgiving Break (No School)  
 December 17: End of 2<sup>nd</sup> 9wks (43 Days Taught – 86 Total)  
 December 20 – 31: Christmas Break (No School)  
 January 3: Classes Resume

January 17: Teacher Training (No School)  
 February 21: Teacher Training (No School)  
 March 4: End of 3<sup>rd</sup> 9wks (43 Days Taught – 129 Total)  
 March 8 & 10: Parent/Teacher Conf. (4:00pm – 7:00pm)  
 March 11 – 18: Spring Break (No School)  
 April 1 & April 8: No School  
 April 15 – 18: Easter Break (No School)  
 April 29, May 6, & May 13: (No School)  
 May 14: Senior Graduation 2:00pm  
 May 20: End of 4<sup>th</sup> 9wks (43 Days Taught – 170 Total)